

TABLE OF CONTENTS

Family & Friends

Family Information	4	Babysitter Information	60
Emergency Phone Numbers	6	Phone Log	62
Emergency Contact List	8	Sizes & Favorites	64
Frequent Phone Numbers	10	Garage Sale Checklist	66
Address Book	12	Guest Room Checklist	68

Planning

Master List	70	Monthly Planner	80
Daily To-Do List	72	Emergency Kit Checklist	83
Daily Planner	74	Birthdays & Anniversaries	85
Weekly Planner	78	Funeral Checklist	87

Kitchen & Food

Grocery List	91	Favorite Recipes	95
Errands	93	Meal Planner	97

Home & Auto

Home Improvement Record	99	Lawn & Garden Plant Information	113
Home Maintenance Record	101	Family Projects To-Do	115
Paint Record	103	Moving Checklist	118
Essential Toolbox Checklist	105	Change of Address List	126
Vehicle Maintenance Record	107	House Sitting Permission Form	128
Complete Vehicle History	109	Authorization to Treat Animals	130
Mileage Record	111		

Chores & Cleaning

Kids Chore List	132	Family Chore List	136
Family Cleaning Schedule	134	Cleaning Supply Checklist	138

Inventory

Home Inventory by Category	140	Home Inventory by Room	146
----------------------------	-----	------------------------	-----

Technology

Computer Passwords	152		
--------------------	-----	--	--

Finances & Budgeting

Personal Budget	168	Credit Card Information	174
Personal Financial Statement	170	Banks & Investment List	176
Insurance Policy Information	172		

Children, Teens & Infants

Baby Growth Record	178	Bathroom Hygiene Checklist	199
Childproofing Checklist	180	Kid's Morning Routine	201
Back-to-School Checklist	184	Kid's Bedtime Routine	203
Kid's Activity Schedule	186	Reading Log	205
Milestones	189	Journal- Something New I Learned	207
Prospective Daycare Questions	191	Projects & Assignments Due Dates	209
Babysitting Co-op	193	College Packing List	211

Health & Medicine

Medication Record	216	Pet's Medical History	222
Family Medical History	218	First Aid Kit	224
Personal Medical History	220		

Holiday & Party Planning

Stress Free Holiday Meal To-Do List	226	Stocking Stuffer Ideas	232
Holiday Meal Planner	228	Gift Hiding Place	234
Gift Ideas & Purchases	230	Holiday Newsletter Checklist	236

Vacation & Travel

Packing List	238	Emergency Travel Kit	246
Travel Budget Planner	242	Airline How To	248
Home Checklist for Traveling	244	Toll Free Numbers	250

This publication is designed to provide accurate and authoritative information in regard to the subject matter covered. It is sold with the understanding the publisher and copyright owner are not engaged in rendering legal, accounting or other professional service. If legal advice or other expert assistance is required, the services of a competent professional person who specializes in that particular field should be sought.

While due care has been taken in the compilation of this guide, we are not responsible for errors or omissions. These forms and checklists are intended to assist in providing information to the public, and the information is delivered as accurately as possible.

Please direct any comments, questions, or suggestions regarding this guide to:
Get Organized! LLC, PO Box 10827, Cedar Rapids, IA 52410; 319-395-7477